



Fire • Emergency Medical • Parks & Recreation

ELK GROVE COMMUNITY SERVICES DISTRICT
8820 Elk Grove Boulevard
Elk Grove, CA 95624
(916) 685-7069
(916) 685-5216 - FAX
www.egcsd.ca.gov

A G E N D A

*Your Independent Local Government Agency Providing
Parks, Recreation, Fire and Emergency Medical Services*

**REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD:
1st and 3rd Tuesdays - 6:30 p.m.**

Tuesday, February 3, 2004 - 6:30 p.m.
REGULAR BOARD MEETING
EGCSD Administration Building - Board Room
8820 Elk Grove Boulevard
Elk Grove, CA

BOARD MEMBERS

Pat Perez,	President
Elliot Mulberg,	Vice President
Gerald Derr,	Board Member
Douglas McElroy,	Board Member
Elaine Wright,	Board Member

STAFF

Rita Velasquez,	General Manager & Secretary of the Board
Keith Grueneberg,	Fire Chief
David Wigginton,	Administrator of Parks & Recreation
Jeff Ramos,	Administrative Services Director

ELK GROVE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' MEETING AGENDA
FEBRUARY 3, 2004
6:30 p.m.

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All items submitted for the EGCSO Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. Roll Call.
2. Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. NONE

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager – Verbal Report (R. Velasquez)
2. Administrative Services Department – Verbal Report (J. Ramos)
3. Parks & Recreation Department – Verbal Report (D. Wigginton)
4. Fire Department – Verbal Report (K. Grueneberg)

D. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

E. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member or member of the audience for discussion.

1. Approve the January 20, 2004 minutes of a regular Board meeting.
2. Receive and file letters of appreciation to employees at EGCSO.
3. Receive and file the In-lieu/Developer Fee report for the period July 1, 2003 through January 31, 2004.
4. Declare the Fire Department's 1990 Pontiac Bonneville (Unit No. 28) as surplus and authorize staff to donate it to the Sacramento Area Fire Chaplaincy.
5. Authorize the Fire Chief to proceed with the lease purchase of two (2) 2004 Pierce triple combination pumpers and one (1) Pierce 3,500 gallon water tender as replacement apparatus previously approved in the Master Plan.

E. CONSENT CALENDAR (CONTINUED)

6. Approve and ratify the successor Memorandum of Understanding between the District and Management Employee Organization (MEO) effective July 1, 2003.
7. Ratify the Senior Management Employment Contract with Steven Foster for the position of Fire Marshal, effective February 1, 2004.
6. Authorize the Fire Chief to begin the recruitment process to establish a hiring list preparatory to staffing Engine 74, and to fill current vacancies pursuant to the Master Plan.
7. Adopt Resolution No. 2004-04, granting an easement to Citizens Telecommunications Company of California to locate, construct, and maintain underground communication facilities within the landscape area on Poppy Ridge Road; and authorize the General Manager to execute all necessary documents.
8. Authorize the General Manager to surplus obsolete/non-usable computer and related equipment.

F. ADVERTISED PUBLIC HEARINGS

The following item(s) have been advertised and/or posted as public hearings as required by law. The President will open the meeting to receive public testimony.

1. NONE

G. PUBLIC HEARINGS

The following item(s) have no legal publication or posting requirements. The President will open the meeting to receive public testimony.

1. NONE

H. STAFF REPORTS

The following items do not legally require any public testimony, although the President may open the meeting for public input.

1. Review the Sports Field Rental Fee Structure approved at the January 6, 2004 Board meeting and maintain the existing fee schedule – Information/Action (D. Wigginton)
2. Authorize the Fire Chief to proceed with solicitation of bids for the construction of Fire Station 72 relocation – Information/Action (S. Foster)
3. Authorize staff to proceed with a Request for Proposal (RFP) for engineering services for the District Wide L&L Assessment District – Information/Action (J. Ramos)

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J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling of Board Committee meetings.

K. ADJOURNMENT TO EXECUTIVE SESSION

If necessary, the Meeting will be adjourned to Executive Session to discuss personnel matters and/or property negotiations. At the conclusion of the Executive Session, the Meeting will reopen to regular session.

L. EXECUTIVE SESSION

M. REOPEN REGULAR MEETING

N. ADJOURNMENT